

CLASS --IISUBJECT –IT(COMPUTER)

BOOK—COMPUTER QUEST 2 PUBLISHED By VERILY PUBLISHER LLP.

MONTH	Working days	TOPICS	OBJECTIVES & PRACTICAL	FORMATIVEASSESSMENTS
April	24	1. Computer –An Electronic Device	<ul style="list-style-type: none"> UNDERSTAND the various parts of a computer 	
May	15	2. Role Of Computers	<ul style="list-style-type: none"> Identify the uses of computers 	MT-1 CHAPTER -1
June	12	3. Input And Output Devices	<ul style="list-style-type: none"> Write the names of computer parts Know the input and output devices 	
July	25	4. Keyboard –Special Keys	<ul style="list-style-type: none"> Type the full name in notepad Delete your surname with the help of DELETE key Write your best friend's name 	
August	24	Revision	PT-I	PT—I—CHAPTER -1,2,3,4
September	13	Revision	TERM -1	TERM -1 CHAPTER -1,2,3,4
October	18	5. Mouse –An Input Device	<ul style="list-style-type: none"> Types of clicking with the mouse Left –click ,right click & double click Clicking on the icons 	
November	22	6. More About MS-Paint	<ul style="list-style-type: none"> Draw any picture –flip it horizontally Rotate the drawing by 90° Crop the drawing Save the drawing 	PT—II—CHAPTER -5,6
December	18	7. Using The Word Pad	<ul style="list-style-type: none"> Type any nursery rhyme in wordpad 	
January	26	8. File Management –An Introduction	<ul style="list-style-type: none"> Creat a file Save a file Double click on 'my computer ' Click and open 'my documents ' 	PT—III- CHAPTER—5,6,7
FEBRUARY	23	Revision		FINAL TERM –CHAPTER -5,6,7,8

