

CLASS --II
BOOK— IT Framework -2

SUBJECT -IT(COMPUTER)

MONTH	Working days	TOPICS	OBJECTIVES & PRACTICAL	FORMATIVE ASSESSMENTS
April	24	1. Computer –A Smart Machine	<ul style="list-style-type: none"> • Difference between Humans and Computers • Types of computers • Uses of computers at different places • 	
May	15	2. Parts of a Computer	<ul style="list-style-type: none"> • UNDERSTAND the various parts of a computer • Write the names of computer parts • Know the input and output devices 	MT-1 CHAPTER -1
June	12	3. Operating a computer	<ul style="list-style-type: none"> • Starting a computer • Parts of the desktop • Shutting down a computer 	
July	25	4. Handling a Mouse and Touchpad	<ul style="list-style-type: none"> • Types of clicking with the mouse • Left -click ,right click & double click • Touchpad 	
August	24	Revision	PT-I	PT—I—CHAPTER -1,2,3,4
September	13	Revision	TERM -1	TERM -1 CHAPTER -1,2,3,4
October	18	5. More on MS-Paint	<ul style="list-style-type: none"> • Various tools ,shapes ,brushes of ms paint • Draw any picture -flip it horizontally • Rotate the drawing by 90° • Crop the drawing • Save the drawing 	
November	22	6. More on Tux Paint	<ul style="list-style-type: none"> • Starting a new drawing • Various components of tux paint 	PT—II—CHAPTER -5,6
December	18	7. Keyboard	<ul style="list-style-type: none"> • Clicking on the icons Type the full name in notepad • Delete your surname with the help of DELETE key • Write your best friend's name 	

January	26	8. Microsoft Word	<ul style="list-style-type: none">• Starting MS Word• Parts of MS Word• Typing and saving a document• Opening ,closing ,creating a new document	PT—III- CHAPTER—5,6,7
FEBRUARY	23	Revision		FINAL TERM -CHAPTER -5,6,7,8